

Students

Integrity

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Learning

People

Teamwork

Commitment

Accountability

High Standards



# Four Corners Charter School

**BOARD OF DIRECTORS' MEETING  
January 27, 2010**





**FOUR CORNERS CHARTER SCHOOL, INC. BOARD MEETING**  
**Wednesday, January 27, 2010**  
**Agenda**

**CALL TO ORDER**

- I. Open For Public Comment**
- II. Minutes from November 4, 2009 Meeting (APPROVAL)**
- III. Technology Presentation, CSUSA/ Osceola School District (INFORMATION)**
- IV. School Report (INFORMATION)**
- V. Out of Field Waivers (APPROVAL)**
- VI. FCCS, Inc. Financials (APPROVAL)**
- VII. FCCS Quarterly Financials (APPROVAL)**
- VIII. Facilities – Update on Capital Improvements (INFORMATION)**
- IX. Green Methods Evaluation (Osceola Presentation) (INFORMATION)**
- X. Charter Contract Renewal Update (INFORMATION)**
- XI. Old Business**
- XII. New Business**
- XIII. Board Members Comments**

◀ *Next Meeting: To Be Determined* ▶



**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: Minutes**

Review the minutes from the previous board meeting for approval.

**EXECUTIVE SUMMARY:**

Review and approve the Four Corners Charter School, Inc. Governing Board Minutes.

**RECOMMENDATION:**

Approval

Submitted by: Mary Vecchione

## MEETING MINUTES

Name of Foundation: Four Corners Charter School, Inc.  
Board Meeting: November 4, 2009

School(s): Four Corners Charter School

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
11.04.09	2:05 p.m.	4:00 p.m.	01.20.09	2:00 p.m.	Mary Vecchione
<b>Meeting Location:</b>					
Osceola School District, Administrative Offices, 817 Bill Beck Blvd, Kissimmee, Florida					
<b>Attended by:</b>					
Mr. John McKay, Chairman Ms. Cindy Barrow, Director Mr. Larry Metz, Director  Absent: Mr. Jay Wheeler, Director			Mr. Richard Page, VP of Business Development, CSUSA Mr. Mike Essik, Director of Finance, CSUSA Mr. Paul Hage, Director of Facilities, CSUSA Mr. Dan Cappola, Facilities Manager, CSUSA Ms. Denise Thompson, Principal, FCCS Ms. Mary Vecchione, Governing Board Liaison, CSUSA Mr. Sermersheim, Accounting, Osceola School District Dr. Sonia Esposito, Osceola School District Ms. Suzanne D'Agresta, General Counsel, FCCS, Inc.		
<b>Highlights:</b>					

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 2:05 p.m. with a Call to Order by Chairman McKay. Roll call was taken and quorum was established.

### I. APPROVAL OF MINUTES

Chairman McKay asked the Board to review the minutes from the September 16, 2009 Governing Board meeting and a motion for approval.

Motion made by Ms. Barrow with a second by Mr. Metz to approve the Four Corners Charter School, Inc. Governing Board minutes from September 16, 2009. The motion was approved 3-0 (1 absent; 1 open seat).

### II. GOVERNING BOARD SEAT

- Chairman McKay noted the vacancy of the Board seat, vacated by Mr. Julius Melendez. Mr. Melendez has been assigned to overseas military duty and will be unavailable to fulfill his term. He will be taking a military leave of absence.
- Therefore, Mr. David Stone will fulfill the role of Board Director for the Four Corners Charter School, Inc. Governing Board. Mr. Stone is an experienced educator and currently teaches at Walker Middle School in Orange County.
- Mr. Stone will begin attending the Board meetings beginning in January.

### III. TRANSPORTATION AGREEMENT

- The transportation agreement between Osceola County and Four Corners Charter School was submitted for informational purposes. The agreement has already been signed.
- It was also mentioned that Polk County has received a voluntary public choice grant for a term of 3 years and would apply it to a bus to transfer students from Polk County to FCCS. They have purchased a school bus to be maintained by Polk County and at the term of the grant, sell the bus to FCCS for \$50.00.
- A Memorandum of Understanding would be drafted and forwarded to the transportation department for the School District of Osceola County. How this affects the renewal charter contract was unclear.
- The bus would only accommodate about 71 students of the 500 Polk county students that currently attend FCCS.
- Questions of concern from the Board were, who would decide who gets to ride the bus, how many trips would the bus run, what would be the routes for the bus, and who has ultimate responsibility for the bus (Polk or FCCS).
- It was also commented that Polk did not have representation on the Board and why. Chairman McKay indicated that when asked, he received little response or feedback from Polk County. The governance structure should be looked at more closely and align with equal representation. This will be discussed again at the next board meeting.

### IV. FOUR CORNERS CHARTER SCHOOL, INC. 1<sup>ST</sup> QUARTER FINANCIALS

- Mr. Sermersheim reviewed the 1<sup>st</sup> quarter financials for FCCS, Inc. He outlined the General Funds and Debt Service Funds.
- In addition, Capital Projects Funds were discussed. The capital project funds captures capital outlay funds received to date. The actual fund balance as of September 30<sup>th</sup> was \$95,906.00.
- It was noted that 2M was held for long term capital improvements. These funds could be used for the "wish list". The board recommend that they use only \$500,000 for the upgrades and not go above this amount.

Motion made by Ms. Barrow with a second by Mr. Metz to approve the 1<sup>st</sup> Quarter Financials as of September 30, 2009 for Four Corners Charter School, Inc. The motion was approved 3-0 (1 absent; 1 open seat).

### V. FOUR CORNERS CHARTER SCHOOL 1<sup>ST</sup> QUARTER FINANCIALS

- Mr. Essik reported on the 1<sup>st</sup> quarter financials for FCCS. He indicated that the summary of revenue variances were all showing a positive variance.
- Expenses showed a negative variance in compensation (due to MAP), administrative, and plant operations.
- FTE revenue in excess of \$5,981 per student is being reserved pending state reductions. If there are no reductions during FY10, these funds will be available to the school. Based on FTE received in Q1, the reserve forecast is \$37,644 for the year. Reserve calculation will be adjusted monthly based on actual FTE per student amounts.
- In summary, the net surplus of \$193K ytd Q1 for FY10 is favorable.
- Favorable enrollment is the primary factor in projecting a surplus for the year.

Motion made by Ms. Barrow with a second by Mr. Metz to approve the 1<sup>st</sup> Quarter Financials as of September 30, 2009 for Four Corners Charter School. The motion was approved 3-0 (1 absent; 1 open seat).

#### VI. MERIT AWARD PLAN

- Mr. Page stated that the MAP plan presented is for the next two years, beginning August of 2010. The current plan is in effect until the end of this school year.
- The new plan mirrors the current plan with the only change being the addition of our new schools included. The State has continued to fund this program and there has been no discussion as to terminating the program, given the prior state cuts on the budget.

Motion made by Ms. Barrow with a second by Mr. Metz to approve the Merit Award Plan for the School Year 2010 through 2012. The motion was approved 3-0 (1 absent; 1 open seat).

- One change was noted in the plan. The word "psychiatrist" should be changed to "psychologist".

#### VII. INSURANCE VERIFICATION

- Ms. Vecchione noted that the insurance addendum had been added to the School Board of Osceola County Charter School Contract for FCCS. It has been confirmed that all requirements have been met.

#### VIII. SCHOOL REPORT

- Ms. Thompson reported enrollment of 991 students with a budgeted enrollment of 986 students. There has been the addition of one technology teacher in the past month.
- The School Improvement Plan has been submitted to the District and Ms. Thompson spoke on the highlights of both the School Improvement Plan and the School Strategic Plan. A plan is written for each child and strengths and weaknesses are noted. An outline is compiled on how to improve in both those areas.
- The school did meet the standards of AYP last year and hoping to continue that trend for this academic year.
- Ms. Thompson noted the School & Community activities and reported on updates for Facilities and Technology.

#### IX. UTILITY COST COMPARISON ANALYSIS

- Mr. Hage reported on the analysis of utility usage at FCCS over the past 4 years. It was noted that it is difficult to compare the usage due to fluctuations with variables from year to year.
- It was suggested that Ms. Vecchione work with Dr. Esposito and get energy saving plans with District for review at the next board meeting. In addition, invite Mr. Clyde Wills, contracting with the District, to discuss ideas and plans.
- The Board directed Mr. Hage to review the cost of a new a/c unit for the school and provide that information to the Board. They asked Mr. Hage to include the roof and all major components of the facilities to determine the remaining life

span and cost of replacements. The Board needs to be aware of this prior to spending funds for the "wish list".

#### X. FACILITY WISH LIST

- The board recognized the plans submitted by the School and Facilities Team at CSUSA for "wish list" items. Overall feeling was that the estimates were high.
- Chairman McKay recommended that the board contact the architectural firm of Schenkel Schultz. They work closely with the Osceola School District and have given reasonable and fair pricing in the past. They will begin with the overall layout and then the process of the RFP's will be compiled to determine who to choose. Firms Chairman McKay suggested are Clancy & Theys, McCree General Contractors, and Brph Construction Service. They all have an outstanding reputation.
- Mr. Sermersheim will report to the board on the exact dollar amount available in the reserve fund and then a decision will be made on what how much is to be spent.
- The Board asks Ms. Vecchione to get with the District and ask for contact information on the Dell Computers. A program with the District has been established and the Board was hoping to piggyback off of it.
- Facilities/Technologies will bring to the next Board meeting a description of what is trying to be accomplished, what is outdated, how many computers are we talking about, etc. Then the Board will revise an overall plan.

#### XI. Differentiated Accountability Report

- The Board recommended that, going forward, all agenda items were to be cleared at the prior Board meeting by all members. They were not interested in hearing the presentation on Differentiated Accountability Report.

#### XII. Charter Contract Renewal Process

- Dr. Sonia Esposito reviewed the process for the Contract Renewal. She distributed a timeline for completion. Dr. Esposito indicated that most of the information is in the School Improvement Plan and the School Accountability Report. Ms. Mercado will assist with the financial portion of the renewal.
- The School will need to work with the District to schedule a time for the review team to come and have a site visit.
- Mr. Page asked what role the Board wanted prior to the November 30<sup>th</sup> deadline. The Board agreed that they would not need to review the document before November 30<sup>th</sup> and CSUSA to proceed with submitting the renewal.
- Mr. Page also stated that the School is eligible to ask for a 15 year renewal contract. Chairman McKay indicated that the Board would review a draft of the document before the January meeting date and the term date would be discussed at that time. Mr. Metz indicated that the term is by the decision of the FCCS, Inc. Board and the School District of Osceola County.
- Ms. Barrow mentioned the Four Corners Charter School had both the academic and financial performance required to qualify for the renewal, and did not believe that there would be any problems.

The next Four Corners Charter School, Inc. Governing Board meeting will be held on January 20<sup>th</sup>, 2010 at 2:00 p.m.

Motion to adjourn the Four Corners Charter School, Inc. Board meeting was made and approved.

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John McKay, Chairman

Date: \_\_\_\_\_



**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: Technology**

Review the technology needs of the School and present a description of what we would ultimately like to see. Look at what we have now, what is needed and outdated and what it will take to outfit the School to be competitive with other Schools in the District. Determine the feasibility and success of these additions. Mr. David Morgan will be presenting for CSUSA.

Additionally, information is included on using the District vendor for the additional technology upgrades. Dr. Pace will be presenting.

**EXECUTIVE SUMMARY:**

Review and Discuss.

**RECOMMENDATION:**

Informational

Submitted by: CSUSA, David Morgan/Clyde Wells, Osceola District

Modified Wish List

FELIX LUGO

Thank you for choosing CDW-G for your computing needs. Following are the details of your quote.

Quote Date: 10/22/2009  
Quote Number: BKMB272  
P.O. Number: FOUR CORNERS OPTION  
Customer#: 9007438

Payment Terms: MasterCard/Visa Govt  
Shipped Via: FEDEX Ground

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QTY	ITEM	DESCRIPTION /MFG. PART NUMBER	UNIT PRICE	EXT. PRICE
55	1751180	HP 4510S T6570 160GB 2GB XPP DVR CPQ-FM852UA#ABA Contract: MARKET	850.00	46750.00
55	534223	CDW IMAGE DEPLOYMENT & INTEGRATION CTS-INSTALIMAGE2 Contract: MARKET	25.00	1375.00
55	1540556	HP 3YR PICKUP/RETURN NB SVC ONLY HPE-UK712E Contract: MARKET  Electronic distribution - NO MEDIA	200.00	11000.00
30	1771243	HP 1101 N270 160GB 2GB XPP CPQ-FM907UA#ABA Contract: MARKET	510.00	15300.00
30	534223	CDW IMAGE DEPLOYMENT & INTEGRATION CTS-INSTALIMAGE2 Contract: MARKET	25.00	750.00

7 1815393 PROMETHEAN FIXED 378PRO W/LCD PRO 3199.00  
22393.00

P-M-AB23F378PUS20AS  
Contract: MARKET

50 1208470 VIRTUAL INK MIMIO INTERACTIVE CAPTUR 795.00  
39750.00

VTL-600-0050  
Contract: MARKET

50 629868 VIRTUAL MIMIO XI WIRELESS MODEL 245.00 12250.00

VTL-610-0021  
Contract: MARKET

3 1801019 PROMETHEAN ACTIVSLATE 50 299.00 897.00

P-M-ACTIVSLATE50  
Contract: MARKET

1 1399877 PROMETHEAN ACTIVEXPRESSION 32 SET 2593.00 2593.00

P-M-AE1KIT32AMEU  
Contract: MARKET

7 NEW-ITEM NEW ITEM 546.00 3822.00

CDW-NEW-ITEM  
Contract: MARKET

FOR REGULAR NEW ITEMS, ENTER

Distributor part # \_\_\_\_\_

OR

Manufacturer part # \_\_\_\_\_

Manufacturer name \_\_\_\_\_

Product Description \_\_\_\_\_

Manufacturer phone number \_\_\_\_\_

15 1295138 CISCO 802.11A/G/N-D2.02.4/5-GHZ-AUTO 875.00  
13125.00

CIS-AIR-AP1252AG-A-K9  
Contract: MARKET

45 1043440 CISCO 2.4 GHZ,2.2 DBI WHITE DIPOLE 17.00 765.00

CIS-AIR-ANT2422DW-R=  
Contract: MARKET

45 1173551 CISCO 5GHZ 3.5 DBI WHITE DIPOLE 17.00 765.00

CIS-AIR-ANT5135DW-R=  
Contract: MARKET

15 1347893 CISCO PWR INJECTOR 1250-SERIES SPARE 101.00 1515.00  
CIS-AIR-PWRINJ4=  
Contract: MARKET

15 403716 CISCO 1200 PLATFORM CONSOLE CABLE 7.00 105.00  
CS1-AIR-CONCAB1200=  
Contract: MARKET

15 391875 CISCO AIR LINE CORD NORTH AMER SPARE 6.50 97.50  
CS1-AIR-PWR-CORD-NA=  
Contract: MARKET

15 1661344 ACAD CISCO SMARTNET 8X5XNBD .00 .00  
CD4-CON-SNT-AP1252AG  
Contract: MARKET

1 1777454 SPECTRUM MLT MINI LAPTOP CART W/I/B 979.00 979.00  
SI2-55315IBBW  
Contract: MARKET

Subtotal 174,231.50  
Freight 2,569.32  
Sales Tax .00  
Total 176,800.82

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Ship To: Bill To:  
CHARTER SCHOOLS USA FELIX LUGO  
6245 N FEDERAL HWY 6245 N FEDERAL HWY  
FELIX LUGO CHARTER SCHOOLS USA  
FORT LAUDERDALE FL 33308-1998 FORT LAUDERDALE FL 33308-1998

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Recommended items for HP 4510S T6570 160GB 2GB XPP DVR

1540554 HPE 3YR NBD ONSITE + ADP  
HPE-UK726E 279.00

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Recommended items for HP 1101 N270 160GB 2GB XPP

1011283 SVN 2YR EXT PERIPHERAL \$350-\$700  
SVN-054443 59.84

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Recommended items for PROMETHEAN ACTIVEXPRESSION 32 SET

1029862 SVN 2YR CE BRK/FIX 2501-3500 EXT  
SVN-055144 129.67  
1643734 SVN 3YR CE BREAK/FIX \$2501-3500  
SVN-078779 161.59

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Recommended items for CISCO 802.11A/G/N-D2.02.4/5-GHZ-AUTO

1011284 SVN 2YR EXT PERIPHERAL \$701-1200  
SVN-054444 84.78  
1357405 SVCNET 3YR PC/PERIPHERAL \$701-1200  
SVN-071870 129.67

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If you find any discrepancies or if I can be of further assistance, please let me know.

JESS SUTTON

Direct line: 866-339-7394  
Fax Number: 312-705-9175  
E-Mail: jesssut@cdwg.com

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Click here to purchase, amend or view this quote via your CDWG@work extranet:

<http://www.cdwg.com/r.asp?n=27145&cdwquotenumber=BKMB272>

Please note that you will need a user name and password for our site in order to log on to your CDWG@work extranet. Need one? Get one at:

<http://www.cdwg.com/eaccount>

For future reference, you may also use your extranet to view your order history and the status of all of your CDW-G orders. You can also use your extranet to view your quote history or retrieve new quotes.

CDW-G(r)

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[www.cdwg.com](http://www.cdwg.com)

Corporate Headquarters:

230 N. Milwaukee Avenue

Vernon Hills, Illinois 60061

1-800-808-4239

Business Hours:

Monday-Friday, 8am-7:30pm CT

Will Call Pick Up Hours:

Monday-Friday, 8am-7pm CT (Vernon Hills) Saturday, 9am-2pm CT (Vernon Hills) Sunday, Closed

All information subject to CDW-G's terms and policies.

For more details, contact a CDW-G account manager or go to

<http://www.cdwg.com/r.asp?n=18531>

Form: OE400E

Wish List

FELIX LUGO

Thank you for choosing CDW-G for your computing needs. Following are the details of your quote.

Quote Date: 10/22/2009  
Quote Number: BKMB095  
P.O. Number: FOUR CORNERS SOLUTIO  
Customer#: 9007438

Payment Terms: MasterCard/Visa Govt  
Shipped Via: UPS Ground

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12 1815393 PROMETHEAN FIXED 378PRO W/LCD PRO 3199.00  
38388.00  
P-M-AB23F378PUS20AS  
Contract: MARKET

50 1208470 VIRTUAL INK MIMIO INTERACTIVE CAPTUR 795.00  
39750.00  
VTL-600-0050  
Contract: MARKET

50 629868 VIRTUAL MIMIO XI WIRELESS MODEL 245.00 12250.00  
VTL-610-0021  
Contract: MARKET

5 1801019 PROMETHEAN ACTIVSLATE 50 299.00 1495.00  
P-M-ACTIVSLATE50  
Contract: MARKET

2 1399877 PROMETHEAN ACTIVEXPRESSION 32 SET 2593.00 5186.00  
P-M-AE1KIT32AMEU  
Contract: MARKET

12 NEW-ITEM NEW ITEM 546.00 6552.00  
CDW-NEW-ITEM  
Contract: MARKET

FOR REGULAR NEW ITEMS, ENTER  
Distributor part # \_\_\_\_\_  
OR  
Manufacturer part # \_\_\_\_\_  
Manufacturer name \_\_\_\_\_  
Product Description \_\_\_\_\_  
Manufacturer phone number \_\_\_\_\_

15 1295138 CISCO 802.11A/G/N-D2.02.4/5-GHZ-AUTO 875.00  
13125.00  
CIS-AIR-AP1252AG-A-K9  
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45 1043440 CISCO 2.4 GHZ,2.2 DBI WHITE DIPOLE 17.00 765.00  
CIS-AIR-ANT2422DW-R=  
Contract: MARKET

45 1173551 CISCO 5GHZ 3.5 DBI WHITE DIPOLE 17.00 765.00



CIS-AIR-ANT5135DW-R=  
Contract: MARKET

15 1347893 CISCO PWR INJECTOR 1250-SERIES SPARE 101.00 1515.00  
CIS-AIR-PWRINJ4=  
Contract: MARKET

15 403716 CISCO 1200 PLATFORM CONSOLE CABLE 7.00 105.00  
CS1-AIR-CONCAB1200=  
Contract: MARKET

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CS1-AIR-PWR-CORD-NA=  
Contract: MARKET

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CD4-CON-SNT-AP1252AG  
Contract: MARKET

2 1777454 SPECTRUM MLT MINI LAPTOP CART W/I/B 979.00 1958.00  
SI2-55315IBBW  
Contract: MARKET

Subtotal 213,176.50  
Freight 3,072.55  
Sales Tax .00  
Total 216,249.05

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Ship To:                      Bill To:  
CHARTER SCHOOLS USA              FELIX LUGO  
6245 N FEDERAL HWY              6245 N FEDERAL HWY  
FELIX LUGO                      CHARTER SCHOOLS USA  
FORT LAUDERDALE FL 33308-1998      FORT LAUDERDALE FL 33308-1998

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1540554 HPE 3YR NBD ONSITE + ADP  
HPE-UK726E 279.00

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SVN-054443 59.84

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Recommended items for PROMETHEAN ACTIVEXPRESSION 32 SET

1029862 SVN 2YR CE BRK/FIX 2501-3500 EXT  
SVN-055144 129.67  
1643734 SVN 3YR CE BREAK/FIX \$2501-3500  
SVN-078779 161.59

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Recommended items for CISCO 802.11A/G/N-D2.02.4/5-GHZ-AUTO

1011284 SVN 2YR EXT PERIPHERAL \$701-1200  
SVN-054444 84.78  
1357405 SVCNET 3YR PC/PERIPHERAL \$701-1200  
SVN-071870 129.67

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If you find any discrepancies or if I can be of further assistance, please let me know.

JESS SUTTON

Direct line: 866-339-7394  
Fax Number: 312-705-9175  
E-Mail: jesssut@cdwg.com

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Click here to purchase, amend or view this quote via your CDWG@work extranet:

<http://www.cdwg.com/r.asp?n=27145&cdwquotenumber=BKMB095>

Please note that you will need a user name and password for our site in order to log on to your CDWG@work extranet. Need one? Get one at:

<http://www.cdwg.com/eaccount>

For future reference, you may also use your extranet to view your order history and the status of all of your CDW-G orders. You can also use your extranet to view your quote history or retrieve new quotes.

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For more details, contact a CDW-G account manager or go to

<http://www.cdwg.com/r.asp?n=18531>

Form: OE400E



## Usage Explanations for Technology Upgrades

1. Laptops – These will be used by teachers for instructional and professional purposes such as classroom presentations, grades, attendance, and communication. At this time, our faculty does not have laptops.
2. Imaging – Will allow us to upload images of students into our computer system for identity and security purposes.
3. Warranty – Replacement of any broken or corrupt hardware
4. Mini-laptops for Students – Students will be able to check out these systems and have access to use at home. More students would have additional opportunities to access technology opposed to 45 minutes one day per week.
5. Smartboards – Teachers will create unique interactive, sound enhanced lessons and link websites.
6. Virtual Mimios – Teachers will be able to connect them to their laptop and write or draw electronically in color and real-time. Images can then be saved and shared.
7. Promethean Activslate – Allows students to provide open ended responses and content in response to questions and tasks by the teacher.
8. Virtual Mimio XI Wireless Model – This Module plugs into the laptops to get a signal.
9. Promethean Activslate 50 – This allows the teacher to have the Activslate in hand and control the computer.
10. Promethean Activexpression Set (Clickers) – These will be use for classroom assessment and multiple choice instant feedback.

11. Mimio Interactive Capture- Portable device that attaches to the whiteboard to make it interactive. Written images can be saved and printed for distribution of notes, etc.
12. Cisco 802.11 – Access points for the wireless
13. Cisco 2.4 DBI White Dipole – Antennae for the wireless system.
14. Cisco Power Injector 1250 – This will allow power up access point without having electricity installed next to the access points.
15. Cisco Air line Cord – Power Injector

**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: School Report**

Discussion and review on the summary of the School Report for the month of Nov/Dec 2009. The report will summarize the highlights from Enrollment; Reasons for Withdrawal; Staffing Updates; School Updates; Facility Updates; School & Community Activities; and Technology. Detailed information can be found within the summary attached.

**EXECUTIVE SUMMARY:**

Discussion and review for purposes of evaluating the progress of the school and to generate goals and ideas.

**RECOMMENDATION:**

Discussion & Approval for Out of Field Waivers

Submitted by: Denise Thompson

**FOUR CORNERS CHARTER SCHOOL  
Mrs. DENISE THOMPSON**

**The Board of Directors' School Report**

**Date: January 20, 2010**

**School Name: Four Corners Charter School**

**I. Enrollment**

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Total Enrollment</b>	966	972	991		986						
<b>Budgeted Enrollment</b>	986	986	986		986						
<b>% in Attendance</b>	93%	95%	97%		94%						
<b># of Student Withdrawals</b>	91	15	7		10						
<b># of New Staff</b>	12	0	1		1						

**II. Enrollment for Next Year**

- Enrollment To Date: 986
- Wait List: 77

**III. Reasons For Withdrawal:**

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>Moving Out of Area</b>	8	14	7		9						
<b>Curriculum</b>	0										
<b>Sport/ExtraCurricular</b>	5	1									
<b>Transportation/Busing</b>	4										
<b>Uniforms</b>	0										
<b>Not Satisf w Teacher</b>	0										
<b>Not Satisf w Adminis</b>	0										
<b>Volunteer Hours</b>	0										
<b>Discipline</b>	0										
<b>Other (West side)</b>	74				1						

**IV. Staffing Update**

- 1 Teacher moved closer to home
- Additions Since Last Report: 1 5<sup>th</sup> grade teacher

**V. School Update**

- School Grade: A
- Out of Field Waivers
- Benchmark Comparison Report
- Technology need description

**VI. Facility Update**

- New A/C Unit Cost
- Roof and major component life span and costs

**VII. School/Community Activities**

- PTC meeting 1/7/2010
- Benchmark 3 tests 1/12/09-1/14/09

**VIII. Technology – Number of Network Disruptions**

- None

**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: Out of Field Waivers**

Out of Field Waivers reviewed and approved.

**EXECUTIVE SUMMARY:**

Review and Approval for ESOL and out of field waivers to be submitted to District.

**RECOMMENDATION:**

Discussion & Approval for Out of Field Waivers

Submitted by: Denise Thompson



**INSTRUCTIONAL PERSONNEL**

As of \_\_\_\_\_

**Four Corners Charter School**

NAME	Date Hired	Position	Certificate	Number	Expiration	ESOL Comp
Diana Mayhugh	10/22/2007	Kindergarten #2	Prof. Elem. Ed (K-6), Pre-K/Primary (age 3-Grade 3)	1076069	6/30/2014	120 hrs
Karen McDaid	8/8/2007	Kindergarten #3	Temp. Elem. Ed (K-6)	1048568	6/30/2010	120 hrs
Jeseria Cartagena	8/1/2006	Kindergarten #4	Prof. Pre-K/Primary (age 3- grade 3)	970330	6/30/2014	120 hrs
Lindsay Felicetti	8/8/2007	Kindergarten #5	Temp. Pre-K/Primary (age 3- grade 3)	1043133	6/30/2010	180 hrs
Anna Diesem	8/4/2008	1st grade #1	Prof. Elem Ed (1-6), Pre-K-Grade 3	745010	6/30/2010	120 hrs
Catherine Ness	8/8/2007	1st grade #4	Prof Elem. Ed. (K-6)	971996	6/30/2012	60 hrs
Cindy Ogletree	8/29/2007	1st grade #5	Prof Elem. Ed. (K-6)	1071849	6/30/2012	60 hrs
Anna Nickless	8/10/2009	1st grade #6	Temp. Pre-K/Primary (age 3- grade 3)-letter of elig/waiting on cert # DOE	947839	6/30/2012	60 hrs
Maritzaly Rodriguez	8/10/2009	2nd grade #4	Temp. Elem Ed (K-6)-letter of elig/waiting on cert # DOE	1106050	6/30/2012	in process
Jenny Cordero	8/8/2007	2nd grade #5	Temp. Elem Ed (K-6)	1051900	6/30/2010	120 hrs
Paul Smith	8/10/2009	2nd grade #6	Prof. Elem. Ed (k-6)	973398	6/30/2014	in process
Maria Ramos-Rodriguez	11/9/2009	3rd grade #1	Prof. Elem. Ed. (K-6)	1016868	6/30/2014	60 hrs
Kimberly Gosy	8/1/2006	3rd grade #2	Prof. Elem Ed (1-6)	367734	6/30/2011	120 hrs
Connie Graham	9/5/2006	3rd grade #3	Prof. Elem. Ed (K-6) / English (5-9)	962717	6/30/2012	60 hrs
Jennifer (Carr) Wentzell	8/8/2007	3rd grade #6	Temp. Elem Ed (K-6)	1069250	6/30/2010	120 hrs
Megan Nemeth	8/1/2006	4th grade #1	Prof. Elem. Ed. (K-6) / Pre-K-3	1066860	6/30/2012	60 hrs
Tisha Connelly	8/8/2007	4th grade #3	Temp Soc. Science/ Elem Ed-K-6	942587	6/30/2010	120 hrs
Jeffrey Maday	8/8/2007	4th grade #4	Temp Elem Ed (K-6)	1053549	6/30/2010	in process
Maritzaly Rodriguez	8/10/2009	4th grade #5	Temp. Elem Ed (K-6)	1106050	6/30/2012	in process
Ciara Haynes	10/18/2006	5th grade #1	Prof. Elem. Ed (K-6)	1032528	6/30/2014	120 hrs
Julie Chardavoynne	12/6/2009	5th grade #2	Prof. Elem. Ed (K-6)	991756	6/30/2011	60 hrs
Nelrose Stewart	8/1/2006	5th grade #3	Prof. Elem Ed. (K-6) / Biology (6-12)	831392	6/30/2014	60 hrs
Gina Drake	8/4/2008	5th grade #4	Temp. Elem. Ed (K-6)	1056255	6/30/2010	60 hrs
Collette Purcell	8/20/2009	Technology-Elem.	Temp. Computer Science (K-12), Business Ed. (K-12)	892940	6/30/2012	in process
Jennifer Regean	8/1/2006	Lang. Arts-Middle School	Prof. English (5-9)	950047	6/30/2012	240 hrs
Joe Childers	8/10/2009	MS-Reading Resources	Temp. MS Integrated (5-9), Social Sci (6-12)	1094480	6/30/2011	60 hrs
Jose Salas	8/10/2009	Technology-Middle School	Temp. Computers (K-12)	1116589	6/30/2012	in process

**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: FCCS, Inc. 2nd Quarter Financials**

Review the projected financials for the second quarter of 2010 for approval.

**EXECUTIVE SUMMARY:**

Review and approve the Four Corners Charter School, Inc. 2nd Quarter Financials.

**RECOMMENDATION:**

Approval

Submitted by: Migdalia Mercado

**Four Corners Charter School, Inc.**  
**Revenue & Expenditures - Budget And Actual**  
**December 31, 2009**

		<b>GENERAL FUND</b>				
<b>OF1</b>	<b>Account Number</b>	<b>Budget Amounts</b>		<b>Actual</b>	<b>Percentage of Current of Budget</b>	
		<b>Original</b>	<b>Current</b>	<b>986.47</b>	<b>986.47</b>	
<b>REVENUES</b>						
	Federal Direct	0.00	0.00	0.00	0.00%	
	Federal Through State	0.00	0.00	0.00	0.00%	
	State Sources	5,891,585.25	5,977,357.01	2,977,037.35	49.81%	
	Local Sources	25,000.00	25,000.00	7,649.96	30.60%	
	<b>Total Revenues</b>	<b>5,916,585.25</b>	<b>6,002,357.01</b>	<b>2,984,687.31</b>	<b>49.73%</b>	
<b>EXPENDITURES</b>						
Current:						
	Instruction	4,292,768.79	4,378,540.55	2,252,975.82	51.45%	
	Pupil Personnel Services	0.00	0.00	0.00	0.00%	
	Instructional Media Services	0.00	0.00	0.00	0.00%	
	Instruction and Curriculum Development Services	0.00	0.00	0.00	0.00%	
	Instructional Staff Training Services	0.00	0.00	0.00	0.00%	
	Board	0.00	0.00	0.00	0.00%	
	7100	25,000.00	25,000.00	8,000.00	32.00%	
	7200	838,578.94	838,578.94	347,093.89	41.39%	
	7300	0.00	0.00	0.00	0.00%	
	7410	1,135,237.52	1,135,237.52	567,618.77	50.00%	
	7500	0.00	0.00	0.00	0.00%	
	7600	0.00	0.00	0.00	0.00%	
	7700	0.00	0.00	0.00	0.00%	
	7800	0.00	0.00	0.00	0.00%	
	7900	0.00	0.00	0.00	0.00%	
	8100	0.00	0.00	0.00	0.00%	
	8200	0.00	0.00	0.00	0.00%	
	9100	0.00	0.00	0.00	0.00%	
	9200	0.00	0.00	0.00	0.00%	
	<b>Total Expenditures</b>	<b>6,291,585.25</b>	<b>6,377,357.01</b>	<b>3,175,688.48</b>	<b>49.80%</b>	
	Excess (Deficiency) of Revenues Over (Under) Expenditures	<b>(375,000.00)</b>	<b>(375,000.00)</b>	<b>(191,001.17)</b>	<b>50.93%</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
	Long-term Debt Proceeds & Sales of Capital Assets	0.00	0.00	0.00		
	Transfers In	525,000.00	525,000.00	0.00		
	Transfers Out	0.00	0.00	0.00		
	<b>Total Other Financing Sources (Uses)</b>	<b>525,000.00</b>	<b>525,000.00</b>	<b>0.00</b>		
<b>FUND BALANCE</b>						
	Net Change in Fund Balance	150,000.00	150,000.00	<b>(191,001.17)</b>		
	Fund Balance, July 01, 2009	2,907,974.16	2,907,974.16	2,972,253.45		
	Adjustment to Fund Balance	0.00	0.00	0.00		
	<b>Fund Balance, June 30, 2010</b>	<b>3,057,974.16</b>	<b>3,057,974.16</b>	<b>2,781,252.28</b>		

**Four Corners Charter School, Inc.**  
**Revenue & Expenditures - Budget And Actual**  
**December 31, 2009**

CAPITAL PROJECTS FUNDS				
OF3 Account Number	Budget Amounts		Actual	Percentage of Current Budget
	Original	Current		
<b>REVENUES</b>				
Federal Direct				
3100	0.00	0.00	0.00	0.00%
Federal Through State				
3200	0.00	0.00	0.00	0.00%
State Sources				
3300	525,000.00	525,000.00	281,818.00	53.68%
Local Sources				
3400	0.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>525,000.00</b>	<b>525,000.00</b>	<b>281,818.00</b>	<b>53.68%</b>
<b>EXPENDITURES</b>				
Current:				
Instruction				
5000	0.00	0.00	0.00	0.00%
Pupil Personnel Services				
6100	0.00	0.00	0.00	0.00%
Instructional Media Services				
6200	0.00	0.00	0.00	0.00%
Instruction and Curriculum Development Services				
6300	0.00	0.00	0.00	0.00%
Instructional Staff Training Services				
6400	0.00	0.00	0.00	0.00%
Instructional Related Technology				
6500	0.00	0.00	0.00	0.00%
Board				
7100	0.00	0.00	0.00	0.00%
General Administration				
7200	0.00	0.00	0.00	0.00%
School Administration				
7300	0.00	0.00	0.00	0.00%
Facilities Acquisition and Construction				
7410	0.00	0.00	0.00	0.00%
Fiscal Services				
7500	0.00	0.00	0.00	0.00%
Food Services				
7600	0.00	0.00	0.00	0.00%
Central Services				
7700	0.00	0.00	0.00	0.00%
Pupil Transportation Services				
7800	0.00	0.00	0.00	0.00%
Operation of Plant				
7900	0.00	0.00	0.00	0.00%
Maintenance of Plant				
8100	0.00	0.00	0.00	0.00%
Administrative Tech Services				
8200	0.00	0.00	0.00	0.00%
Community Services				
9100	0.00	0.00	0.00	0.00%
Debt Service				
9200	0.00	0.00	0.00	0.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	525,000.00	525,000.00	281,818.00	53.68%
<b>OTHER FINANCING SOURCES (USES)</b>				
Long-term Debt Proceeds & Sales of Capital Assets				
3700	0.00	0.00	0.00	0.00
Transfers In				
3600	0.00	0.00	0.00	0.00
Transfers Out				
9700	(525,000.00)	(525,000.00)	0.00	0.00
<b>Total Other Financing Sources (Uses)</b>	<b>(525,000.00)</b>	<b>(525,000.00)</b>	<b>0.00</b>	<b>0.00</b>
<b>FUND BALANCE</b>				
Net Change in Fund Balance	0.00	0.00	281,818.00	
Fund Balance, July 01, 2009	0.00	0.00	0.00	
Adjustment to Fund Balance	0.00	0.00	0.00	
<b>Fund Balance, June 30, 2010</b>	<b>0.00</b>	<b>0.00</b>	<b>281,818.00</b>	

**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: FCCS 2nd Quarter Financials and Forecast**

Review the projected financials for the second quarter of 2010 for approval and review the projected forecast.

**EXECUTIVE SUMMARY:**

Review and approve the Four Corners Charter School, Inc. 2nd Quarter Financials.

**RECOMMENDATION:**

Approval

Submitted by: Mike Essik



# FCCS FY10 2nd Quarter Review

*Presented by Mike Essik*

*January 27, 2010*

[www.charterschoolsusa.com](http://www.charterschoolsusa.com)





## Summary of Significant Budget Variances:

	July - Dec Actual	FY10 Forecast	Comments
<u>Revenue:</u>			
FTE Revenue	\$ (66)	6	FTE payment variance due to the timing of enrollment reporting. Forecast variance from enrollment of 986 vs budget of 985
Capital Outlay Revenue	19	1	December capital outlay report showing lower revenue (per State of FL)
Food Service Revenue	-	-	
Before/Aftercare Revenue	17	18	
Contributions	-	-	
Other State/Federal Programs	120	121	MAP, IDEA, School Recognition, and Teacher Lead
<b>Total Revenue:</b>	<b>90</b>	<b>146</b>	
<u>Expenses:</u>			
Compensation	24	27	Primarily due to group health insurance participation
Professional Services	2	(17)	District Fees and Mgt Fees calculated on higher FTE revenue
Vendor Services	1	1	
Administrative Services	(3)	(2)	
Instruction Expense	(1)	(14)	Teacher Lead (pass through) and Teacher Supplies
Plant Operations Expense	(49)	(32)	Telephone/Internet, Electricity trending higher than budget
Fixed Expenses	22	37	Primarily due to lower insurance premiums than plan
Capital Expenses	20	-	Favorable through Q2 due to timing of expenses vs plan
<b>Total Expense:</b>	<b>16</b>	<b>-</b>	
Net Change in Fund Balance	106	146	
FTE Revenue Reserve	52	103	Based on difference between per student budgeted FTE and actual FTE
<b>Net Change plus Reserve</b>	<b>158</b>	<b>249</b>	

Amounts shown in 000's



## Plant Operations Budget Variances: in (000's)

<b>Other Operating Expense</b>	<b>July - Dec Actual</b>	<b>FY10 Forecast</b>
Telephone & Internet	(7)	(14)
Postage	(0)	0
Electricity	(19)	(21)
Water & Sewer	1	(0)
Waste Disposal	(2)	(4)
Pest Control	(0)	(0)
Maintenance & Cleaning Supplies	1	3
Building Repairs & Maintenance	(20)	(0)
Equipment Repairs & Maintenance	3	6
Software Licensing Fees	(2)	(2)
Miscellaneous Expenses	(3)	0
<b>Total Other Operating Expense</b>	<b>(49)</b>	<b>(32)</b>

Variances are primarily in telephone & internet and electricity expenses. Building maintenance variances through Q2 are due to timing of expenses vs plan. Forecast for building maintenance is in line with budget.



**The School District of Osceola County**

**Charter School**

**Projected Revenues & Expenditures**

**Cover Sheet**

**2009-2010**

**0863**

**School Name:** Four Corners Charter School

**Charter Holder's Name:** Four Corners Charter School, Inc.

**Board Chairman's Printed Name:** John McKay

**Board Chairman's Signature:**

**Date Board Approved:**

**Contact Name:**

**Phone Number:**

**Email Address:**

OSCEOLA COUNTY CHARTER SCHOOL Four Corners Charter School Projected Revenues & Expenditures	Function	All Fund Types	All Fund Types	All Fund Types
		Budget	Actual/Forecast	Variance
		2009-2010 985 UFTE	2009-2010 986 UFTE	2009-2010 1 UFTE
<b>REVENUES</b>				
Federal Direct	3100	0.00	0.00	0.00
Federal Through State & Local	3200	11,198.00	120,436.17	109,238.17
State Sources	3300	6,416,580.28	6,431,336.53	14,756.25
Local Sources	3400	103,700.00	122,211.99	18,511.99
<b>Total Revenues</b>		6,531,478.28	6,673,984.69	142,506.41
<b>EXPENDITURES</b>				
Current:				
Instruction	5000	2,889,813.20	2,927,469.78	(37,656.58)
Pupil Personnel Services	6100	43,360.52	44,950.07	(1,589.55)
Instructional Media Services	6200	43,923.76	43,951.62	(27.86)
Instruction and Curriculum Development Services	6300	0.00	0.00	0.00
Instructional Staff Training Services	6400	6,124.00	951.24	5,172.76
Instruction Related Technology	6500	27,564.10	27,569.18	(5.08)
Board	7100	0.00	0.00	0.00
General Administration	7200	838,578.92	852,663.37	(14,084.45)
School Administration	7300	408,091.91	376,059.71	32,032.21
Facilities Acquisition and Construction	7400	0.00	0.00	0.00
Fiscal Services	7500	15,000.00	15,000.00	0.00
Food Services	7600	0.00	0.00	0.00
Central Services	7700	13,461.04	12,372.24	1,088.80
Pupil Transportation Services	7800	54,350.00	54,349.71	0.29
Operation of Plant	7900	1,858,186.49	1,855,667.11	2,519.38
Maintenance of Plant	8100	298,252.60	292,788.07	5,464.53
Administrative Technology Services	8200	0.00	0.00	0.00
Community Services	9100	68,265.21	57,290.27	10,974.94
Debt Service: (Function 9200)				
Retirement of Principal	9200.7100	0.00	0.00	0.00
Interest	9200.7200	0.00	0.00	0.00
Dues, Fees and Issuance Costs	9200.7300	0.00	0.00	0.00
Miscellaneous Expenditures	9200.7900	0.00	0.00	0.00
Capital Outlay:				
Facilities Acquisition and Construction	7420	0.00	0.00	0.00
Other Capital Outlay	9300	0.00	0.00	0.00
<b>Total Expenditures</b>		6,564,971.75	6,561,082.37	3,889.38
Excess (Deficiency) of Revenues Over (Under) Expenditures		(33,493.47)	112,902.32	146,395.79
<b>OTHER FINANCING SOURCES (USES)</b>				
Loans Incurred	3720	0.00	0.00	0.00
Proceeds from the Sale of Capital Assets	3730	0.00	0.00	0.00
Loss Recoveries	3740	0.00	0.00	0.00
Proceeds of Forward Supply Contract	3760	0.00	0.00	0.00
Special Facilities Construction Advances	3770	0.00	0.00	0.00
Transfers In	3600	0.00	0.00	0.00
Transfers Out	9700	0.00	0.00	0.00
<b>Total Other Financing Sources (Uses)</b>		0.00	0.00	0.00
<b>SPECIAL ITEMS</b>				
	SPCL	0.00	0.00	0.00
<b>EXTRAORDINARY ITEMS</b>				
	EXTR	0.00	0.00	
Net Change in Fund Balances		(33,493.47)	112,902.32	146,395.79
Fund Balance, Beginning	2800	701,182.00	701,182.00	0.00
Adjustment to Fund Balances	2891	0.00	0.00	0.00
Fund Balance, Ending	2700	667,688.53	814,084.32	146,395.79

**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 20, 2010**

**SUBJECT: Facility – Capital Improvements**

Review the report submitted by CSUSA on capital equipment improvements and review the submitted bids. Determine the feasibility and success of these additions.

**EXECUTIVE SUMMARY:**

Review and Discuss.

**RECOMMENDATION:**

Informational

Submitted by: Dan Coppola/Paul Hage

**From:** Hage, Paul

**Sent:** Friday, January 15, 2010 11:09 AM

**To:** Vecchione, Mary

**Subject:** FW: Four Corners A/C quote

Our PM Service vendor for HVAC at FCCS provided this ball park quote.

Paul Hage

Director of Projects & Facilities

Charter Schools USA

954.202.3500 Ext. 1217

954.202.1855 Fax

phage@charterschoolsusa.com

www.charterschoolsusa.com

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**From:** steve@coreair.com [mailto:steve@coreair.com]

**Sent:** Thursday, January 07, 2010 4:54 PM

**To:** Hage, Paul

**Subject:** Four Corners A/C quote

Paul,

A ballpark # for replacing all of the RTU's at Four Corners would be \$500,000.00 to \$600,000.00 . That does not include controls. That ballpark is for Lennox equipment.

*Thank you,*

*Steve Mitchell*

**Core Air, Inc.**

**We are a BBB accredited company.**

**We have been reviewed by multiple consumers on Angieslist.com with an average score of an A.**

647 NE 25th Ave Units A & B

Cape Coral, FL 33909

888-425-1102 Phone & Fax

239-898-8992 Cell

[www.coreair.com](http://www.coreair.com)

**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: “Green Methods Evaluation” - Capital Improvements**

Review the report submitted by Mr. Clyde Wells on capital equipment improvements and “Green Methods Evaluation”. Determine the feasibility and success of these additions.

**EXECUTIVE SUMMARY:**

Review and Discuss.

**RECOMMENDATION:**

Informational

Submitted by: Clyde Wells, Osceola School District

**FOUR CORNERS CHARTER SCHOOL**

**SCHOOL BOARD AGENDA ITEM**

**Wednesday, January 27, 2010**

**SUBJECT: Charter Contract Renewal Process**

Discussion on the renewal of the Charter Contract.

**EXECUTIVE SUMMARY:**

Review and Discuss

**RECOMMENDATION:**

Discussion

Submitted by: John McKay

## Charter School: Four Charter School

	Evaluator	Meets	Partially Meets	Does not meet	Strength - Statutory Reference	Concerns/Additional Questions - Statutory Reference
<b>I. Academic Program</b>						
A.Mission	Wade Davis, Angela Marino	<b>X</b>			Close adherence to guiding principles of purpose. especially with expansion of public school capacity 1002.33.2(C.3) Four Corners continues to follow the Charter Schools USA Educational model.	
B.Educational Program	Melba Luciano, Dalia Medina, Penny Collins	<b>X (Since the RTI section has been rewritten)</b>			Detailed explanation of ESOL program procedures and instructional models shows an understanding of State and Federal requirements for ELL programs and student instruction. The focus is on English language proficiency, academic achievement, and equal access. (Pages 44-47) <ul style="list-style-type: none"> <li>• They will follow the Sunshine State Standards and understand the movement to the Next Generation Sunshine State Standards.</li> <li>• Response to Intervention strategies are included.</li> <li>• They have set measureable goals</li> <li>• Professional development plans are set for teachers and paraprofessionals.</li> </ul>	All pre-referral information is wrong-not child study –RTI. The information covers ESE services, however in reality occupational therapy and speech /language services have continued to be a problem. Additional information given at review that now meets Rtl requirements. They also realize the importance of providing services. <ul style="list-style-type: none"> <li>• I found the reading textbooks recommended for grades 4 – 8 but not for the primary grades.</li> <li>• The only Rtl intervention indicated is Corrective Reading.</li> <li>• Should we assume that administrators will be attending professional development with teachers?</li> <li>• On page 40 they talk about “child study” but we no longer have this process. This entire section may need to be rewritten. We must implement Rtl</li> </ul> <b>All RTI concerns were addressed at the site visit via discussion and written presentation (see comments on the “Meets” section of this evaluation.</b>
C.Student Assessment	Angela Marino, John Boyd	<b>X</b>			Measurable educational goals and objectives that set high standards for student performance.  Promotion standards that are based on high expectations and provide clear criteria for promotion from one level to the next, and for graduation.  Evidence that a range of valid and reliable assessments will be used to measure student performance.	No specific assessment action plan such as a calendar of testing provided  No description of how staff will share or analyze data together  Statutory Reference(s): s. 1002.33(6)(a)(3); s.1002.33(7)(a)(3); s.1002.33(7)(a)(4); s.1002.33(7)(a)(5)

**Charter School: Four Charter School**

				<p>Assessment activities that are sufficiently frequent and a detailed plan to determine whether students are making adequate progress.</p> <p>Evidence that data will inform decisions about adjustments to the educational program.</p> <p>Plans for sharing student performance information that will keep students and parents well informed of academic progress.</p> <p>Statutory Reference(s): s. 1002.33(6)(a)(3); s.1002.33(7)(a)(3); s.1002.33(7)(a)(4); s.1002.33(7)(a)(5)</p>	
D.Accountability Design	Angela Marino, John Boyd	<b>X</b>		<p>Succinct description of progress the school has made towards meeting established educational goals including student achievement, pupil performance standards, and other terms outlined in its charter during the initial term of its charter</p> <p>Statutory Reference(s): s. 1002.33(6)(a)(3); s.1002.33(7)(a)(3); s.1002.33(7)(a)(4); s.1002.33(7)(a)(5)</p>	
<b>II.Governance and Management</b>					
A.Profile of the Governing Board	Wade Davis	<b>X</b>		Well qualified and educationally astute Board	
B.School Governance	Wade Davis, Stuart Singer	<b>X</b>		Clear descriptive structure with delineated responsibilities	
C.Length of Contract and Implementation Timetable	Wade Davis, Stuart Singer	<b>X</b>		Criteria met for renewal.	
D.Evidence of Support and Marketing Plan	Dana Schafer, Dalia Medina	<b>X</b>		<p>Letters of support Detailed marketing plan seems effective</p> <p>There is evidence of a plan to disseminate information about school/community events and program offerings. The school</p>	<p>Extremely low participation rates for parent survey. Average score for June 2009 less than November 2008 on parent satisfaction survey. <b>All concerns and questions were addressed at the site visit.</b></p>



**Charter School: Four Charter School**

					is committed to communicate to parents of diverse student population in languages other than English, such as Spanish and Creole. (Pages 69-70)	
<b>III.Finance and Facilities</b>						
A.Facilities	Bob Nanni	<b>X</b>			The School is permitted to operate and built according to SREF Standards.	There are no additional concerns or question for this item
B.Finance	Sara Graber, Gary Sermersheim	<b>X</b>			School appears to be financially viable. Sound financial management. The school has complied with district financial reporting requirements. Financial reports filed appear accurate.	
<b>IV.Operations</b>						
A.Admissions and Registration Plan	Daryla Bungo, Tom Phelps	<b>X</b>			Addresses students who are eligible for enrollment (1002.33(7) (a) 8. Detailed lottery plan is indicated 1022.33 (10) (b). Addresses Diversity in the enrollment process 1000.05  Admissions and Registration Plan is nondiscriminatory, timely with realistic procedures and is comprehensive and in an accordance with FS 1002.33(15)C and FS 1002.33(7)a(8), 1002.33910)(b)(d)	
B.Human Resource Information	Stuart Singer	<b>X</b>			Strong references to equal opportunity employment	<ul style="list-style-type: none"> <li>• Deficient in omission of Ethics in Education Act implications for hiring and background screening.</li> <li>• @ p. 88, “take away” for “waiting for certification” suggests an employee working without certification,</li> <li>• @ p. 90, statement that Four Corners “ has contracted with the School District of Osceola County (SDOC) to process fingerprinting and background checks” is misleading: SDOC processes fingerprint submissions but returns information as is provided to Four Corners who conducts the “background check”.</li> </ul> <p><b>All concerns and questions were addressed at the site visit. On Page 88, “take away” for “waiting for certification” meant</b></p>

**Charter School: Four Charter School**

						<b>teachers who were out-of-field and not teachers without certification.</b>
C.Transportation	Dr. Beall, Karen Strickland	<b>X</b>			Currently, using School District network.	Pg 91 – “All Pre-Kindergarten through grade 12 students with disabilities <i>regardless of distance</i> from home to Four Corners School.” How will this be accomplished?  <b>All concerns and questions were addressed at the site visit.</b>
D.Food Service	Dr. Beall, Jean Palmore	<b>X</b>			All regulations as listed under 7CFR,USDA Food& Nutr. Svcs. are adhered too.SDOC managed is a strength.	Terms access/ data transmission issues are of concern. Communication method must be identical to district standards.  <b>All concerns and questions were addressed at the site visit.</b>
<b>Supporting Documentation</b>						
A.Facilities Safety Approval	Bob Nanni, Mark Cavinee	<b>X</b>			Has provided a copy of the required inspections.	The school has not addressed safety concerns in a timely fashion. Appendix A copies of SDOC Annual Comprehensive Safety Inspection indicates multiple times cited for the same deficiencies. Ten (10) items were cited 2 years in a row and one (1) item was cited for the past three years. All of these repeat items are “Operational” in nature and could be remedied easily by in-house personnel. Pages 2 and 3 of Four Corners Middle SDOC Annual Comprehensive Report are also missing from the submittal and may add additional repeat violations to the overall count above. <b>While these findings are indicative of general safety issues there were no “imminently dangerous conditions” observed which would warrant closure of the facility. Administration stressed importance of correcting the deficiencies during the verbal interview session.</b>
B.Governance Documents	Wade Davis	<b>X</b>				
C.Insurance, Final Budgets, and other	Ken Debord, Sara Graber, Gary Sermersheim	<b>X</b>				All required lines of coverage are indicated on the Certificates provided with adequate levels of coverage except for the Property Insurance coverage.
D. Human Resources	Stuart Singer	<b>X</b>				